

2009 MEL-BEX AWARD NOMINATION

Business of the Year: 10 Employees & Under

Recognizing a business that demonstrates outstanding success and exceptional Performance in terms of business growth, human resource development (recruitment, training, retention), community contribution & innovation.

**** C O N F I D E N T I A L ****

Business: _____

Contact: _____ Telephone: _____

Mailing Address: _____

Please attach a written summary providing details to the following:

About the Business, Its Goals & Objectives

- Type of business and how this business came to be in Melfort; Number of years in business in Melfort; Products & services provided by the business
- Describe the business' goals & objectives
- Indicate which goals/objectives were achieved. Describe how they were achieved.

Operations & Procedures

Please describe the business operations/procedures with the following areas of emphasis:

- Building and/or place of business; investment in equipment/inventory
- Employment: How has the number of employees changed since establishing the business? Describe your recruitment, training & employee retention practices.
- Describe the pattern of growth experienced by your business in the last 5 years (increases, decreases, no changes)
- Marketing: Please describe the marketing strategy used to achieve success in your business

Achievements

- Please list achievements made by the business as well as other recognitions received in the past 5 years
- What do you feel is your business' most important contributions to Melfort and area?

Final Statements in Support of this Nomination

- Please describe why the nominee should be recognized as the Mel-Bex Business of the Year (10 Employees & Under).
- Please feel free to enclose any additional materials and information supporting this nomination (documents, pamphlets, promotional materials, press clippings etc.).

Date

Signature

DEADLINE: MARCH 19, 2010

Return to: Selection Committee; Melfort & District Chamber of Commerce
PO Box 2002 Melfort SK S0E 1A0 Telephone: 306-752-4636 Fax: 306-752-9505

Date Received:

Reviewed:

Outcome: